I. Professional Competence and Quality of Service Within the Library
   A. General Statement of Duties and Responsibilities
   B. Contributions in the Major Areas of Librarianship
      1. Selection and Development of Resources
      2. Bibliographic Control of Collections and Their Organisation for Use
      3. Reference and Advisory Service
      4. Development and Application of Specialised Information Systems
      5. Library Administration and Management
   C. Committee and Task Force Activity Within the Library
   D. Other Special Projects and Contributions

II. Professional Activity Outside the Library
   A. Membership of and Activity in Professional Organisations, Meetings, and Conferences
   B. Awards
   C. Teaching and Lecturing Activity
   D. Editorial Activity

III. University and Public Service
   A. Participation in the Librarians Association of the University of California
   B. University Participation
   C. University-wide Participation
   D. Professional Librarian Services to Community, State, Nation

IV. Research and Other Creative Activity
   A. Publications
   B. Papers Presented at Professional and Scholarly Meetings
   C. Other Creative and/or Research Activity

V. Continuing Professional Education
   A. Workshops, Institutes and Conferences Attended