UCSC LAUC Guide Program

The LAUC Guide program is intended to serve as a welcome to newly hired librarians (including temporary librarians hired at 50% time and above) and to help them become oriented to our environment, especially in (but not limited to) areas such as reviews and getting involved in LAUC. It is not intended to replace other mentoring activities that focus on primary areas of job responsibility. A LAUC Guide should consider her/himself part of the overall employee-retention effort.

LAUC Guides are established LAUC members who are paired with newly hired librarians, generally outside the new librarian's own department. Hiring supervisors work in consultation with the LAUC Executive Board to identify and assign guides for new librarians. Known interests of the new librarian should be taken into account when assigning a LAUC Guide.

Guides are generally paired through the new librarian’s first review cycle.

Suggested activities:

- Guides meet with the newly hired librarian as soon as possible following the new librarian’s arrival and orientation. Frequency of subsequent get-togethers is up to the two people involved, but at least one face-to-face meeting is suggested. Two meetings or more are strongly encouraged.

- Guides endeavor to introduce new librarians to other library staff who share similar interests/backgrounds.

- Guides talk with their partner librarian about her/his first review process.

Suggested Guide packet contents (the following items are all available on the LAUC Web site, http://internal.library.ucsc.edu/comm/lauc/):

- URL to the LAUC/SC & Statewide Web sites
- Short Guide to LAUC
- UCSC Library Acronyms and Abbreviations
- Membership and executive board rosters
- LAUC committees and advisory reps
- Dates of upcoming membership meetings