CAPA Report 1999-2000
CAPA Members: Lee Jaffe (chair), Catherine Soehner (vice-chair), Jacquelyn Marie, Frank Gravier.

A. Summary of Activities

Recruitments and Appointments:

CAPA nominated members for ad hoc Selection Committees, reviewed draft position descriptions and participated in initial meetings for the following:

- Science Reference Librarian
- Social Science Bibliographer
- Assistant Head of Access Services

CAPA responded to hiring supervisor recommendations for the following appointments:

- Media Development Librarian
- Serials Cataloger
- Science Reference Librarian (2 appointments)
- Substitute Reference Desk Librarian pool

Performance Reviews:

CAPA reviewed 9 librarian packets.

B. Previous recommendations

Last year the membership recommended we evaluate electronic distribution of the LAUC Manual as a substitute for print distribution. This question was included in:

C. CAPA Interviews

CAPA received no comments regarding the review process this year.

A few members expressed concern regarding recruitments, specifically the difficulty attracting an adequate pool of candidates in some cases. As the LAUC Executive Board has discussed creation of tools, such as a Web site providing information useful in relocating to the Santa Cruz area in:

D. Comments from CAPA

Review packets were generally very good: well-organized, complete and on-time. It made our job much easier to be able to focus on the substance CAPA has been aware of the concern about recruitments. We agree that one potential area for improvement is the speed of the recruitment process.

E. Recommendations

CAPA has no formal recommendations.